

Iowa Tribe of Oklahoma Vacancy Announcement

Position: Substance Abuse Prevention
Program Counselor (SAPP)

Position Number: 4272

Pay Grade: S10

Department: Health

Location: Perkins Family Clinic

Issuing Date: November 15, 2007

Closing Date: November 21, 2007



Mailing Address:

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Equal Employment Opportunity Statement

The Iowa Tribe of Oklahoma does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment. However, individuals of Indian ancestry and Veterans will be given preference by law in initial employment or re-employment.

Summary of Responsibilities: The incumbent is responsible for serving Iowa Tribal members and other Native Americans with a CDIB residing within the Tribal service area and their family members in the areas of prevention, counseling, referral, and intervention services.

Essential Duties and Responsibilities include the following; other duties may be assigned:

To establish professional services in the form of counseling and referrals for individuals and families

Provide community based outreach, education, and prevention strategies/activities

Develop and coordinate the First Offenders Program

To ensure all services/activities are culturally appropriate

To initiate activities which meet the goals and objectives and timeline requisites within the grant

To coordinate activities with other departmental programs

To submit all required reports to the Tribe and funding agencies

Qualifications:

The applicant must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge and understanding of Tribal cultures, customs, beliefs and traditions

Knowledge and understanding of Indian social systems and family systems

Good moral character with documentation of background check

Knowledge and understanding of addiction and counseling modalities

Excellent interpersonal communication

Education and/or Experience:

Master's Degree in Chemical Dependency Counseling, psychology, sociology or related field

OR 5 years professional experience in chemical addiction counseling or social services

Certificates, Licenses, Registrations:

CADC/CAC

CPR/First Aid Certifications

Oklahoma Driver's License in good standing

CONDITIONS OF EMPLOYMENT:

The Iowa Tribe of Oklahoma operates a drug-free workplace. The selected applicant must submit to and pass applicable drug test and maintain a valid driver's license. Additionally, selected individual must be bondable and able to pass background check.