

# Iowa Tribe of Oklahoma Vacancy Announcement

Position: 2 - Surveillance Officer I  
(Part-time)

Position Number: 4476

Department: Gaming Commission

Location: Cimarron Casino

Issuing Date: September 4, 2009

Closing Date: Until Filled



**Mailing Address:**

RR 1 Box 721  
Perkins, OK 74059

Fax: (405)547-1092

[jobs@iowanation.org](mailto:jobs@iowanation.org)

Phone(405)547-2402

<http://www.iowanation.org>

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## Equal Employment Opportunity Statement

The Iowa Tribe of Oklahoma does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment. However, individuals of Indian ancestry and Veterans will be given preference by law in initial employment or re-employment.

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**POSITION SUMMARY:** Works under the general supervision of the Iowa Tribe of Oklahoma Gaming Commission and is responsible for surveillance of all Cimarron Casino functions. Observes and reports findings to the Gaming Commission and Department of Public Safety as appropriate.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** includes the following. Other duties may be assigned.

- Maintains daily activity logs and other related reports
- Monitors casino cameras
- Reports any questionable activity to Gaming Commission and Police Department
- Required to become familiar with TICS (Tribal Internal Control Standards)

**QUALIFICATIONS:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION and/or EXPERIENCE** -- High school diploma or equivalent.

**REASONING ABILITY** -- At least 21 years of age. Ability to use good judgment and critical thinking skills to refer potential observations to Gaming Commission and Police required.

**CERTIFICATES, LICENSES, REGISTRATIONS** -- Standard gaming license required, includes full background check and drug-screen. No felony record.

**ADDITIONAL REQUIREMENTS** -- Applicants must:  
Possess a valid Oklahoma drivers license and be insurable.  
Apply for and pass a criminal background check for a Key Gaming License.  
Submit to drug testing as a condition of employment.

**PHYSICAL DEMANDS** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**WORK ENVIRONMENT** -- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The surveillance room is a non-smoking environment.